

Appendix C

TERMS OF REFERENCE FOR THE YOUTH DEVELOPMENT GROUP

Membership

- The Youth Development Group will consist of five Elected Members, one from each Ward of the North East Area Council, and the Area Chair.
- The Elected Members will be duly nominated by the ward they represent, and their position on the group be agreed through the North East Area Council.
- The Youth Development Group will have a member of Youth Services to act as an advisor to the group.
- The Youth Development Group will be facilitated and supported by the North East Area Team.

Purpose

The purpose of the Youth Development Group will be:

- To act as a funding decision sub-group to the North East Area Council; making funding decisions for the Youth Development Fund
- To be responsible for reporting back decisions to the North East Area Council.
- Safeguard public funds by being transparent, namely reporting decisions.

Aims and outcomes

Approved grants will be for the benefit of the North East Area Council, and will meet the aims and outcomes of the Youth Development Group, which are below.

The aims:

- To ensure that the £60,000 Youth Development Fund, made available by the North East Area Council, is fully committed and allocated within the financial year 2014-2015

The outcomes:

- A Youth Provision service is maintained in the North East Area of the borough
- Young people are more aware and make decisions to benefit their health and lifestyle

- Support local projects that provide youth provision and address the outcomes as identified as being: Health Lifestyles, Physical Health and Enjoy and Achieve.

Conduct and Values

- All members must act in the interest of their local community
- All members must be transparent about how decisions to award grants are made and be willing to make this public
- The panel should work in a non discriminatory way, making decisions that represent and affect all sections of the community.

Main contact

The Youth Development Group will nominate a Chair who will act as the main contact, and Chair meetings for an initial period of 12 months.

Decisions

Decisions made by the Youth Development Group will be final. There is no right of appeal.

Sign off

We (members of the Youth Development Group) agree to these terms of reference.

Chair: _____ **(Signed)** _____ **(Name)**

Other names of members of the panel:

_____ **(Signed)** _____ **(Name)**

_____ **(Signed)** _____ **(Name)**

_____ **(Signed)** _____ **(Name)**

_____ **(Signed)** _____ **(Name)**